

Educator Preparation Program Reauthorization Process

To clarify the existing process for program reauthorization, the following delineates the path of a program submitted for review to the Colorado Department of Education (CDE) Office of Professional Services (OPS) and the Colorado Department of Higher Education (DHE).

- Syllabi and other content review materials are submitted to the OPS 60 days prior to the scheduled site visit. See http://www.cde.state.co.us/edprepprogram/epp_index.htm
 - OPS conducts a document review of programs for the eight teacher performance-based standards (TPBS) and additional endorsement standards reflected in the Colorado Educator Licensing Act (C.R.S. 22-60.5).
 - Required course syllabi for each content area are forwarded by OPS to other CDE units for review of specific content areas.
 - If questions arise from the content review, content reviewers will notify OPS. OPS and DHE will jointly compile a request for additional information from the institution of higher education (IHE).
 - Internal Unit content review findings are reported to OPS.
- The Institutional Report is submitted to DHE and the OPS 60 days prior to the scheduled site visit. See “New IR Template” at <http://highered.colorado.gov/Academics/TeacherEd/>
 - DHE will review the IR for the following performance criteria: admission system; advising and counseling of teacher candidates; integration of theory and practice in coursework and field based training; supervised field based experience; and assessment of candidates’ subject matter and professional knowledge and ability to apply the professional knowledge base (C.R.S. 23-1-121.2).
 - DHE will compile a list of missing information needed to document the performance criteria listed above and specific questions to clarify information submitted in the proposal. This will be part of the joint request for additional information from DHE and OPS.
- Reauthorization site visits are jointly conducted by CDE and DHE. The site visit will consist of an entrance interview, unit and program review, and an exit interview.
- OPS and DHE jointly compile information from the Institutional Report and site-visit reviews, including content review information from the eight teacher performance-based standards. DHE and OPS will submit the draft report to the IHE within 60 days of the site visit.
- The IHE may respond to the draft report in a rejoinder and provide additional information or address any concerns within 30 days of receiving the draft report.
- DHE and CDE finalize the reauthorization report.

- CDE forwards the report and a recommendation to the State Board of Education (SBE) for their consideration.
- SBE decides upon a recommendation and forwards their recommendation to the DHE, which then forwards the recommendation to the Colorado Commission on Higher Education (CCHE) for their final determination of reauthorization. (*Note: Pursuant to C.R.S. 23-1-121, if the state board of education recommends that a program not be approved, the commission shall follow said recommendation by refusing initial approval of said program or placing said program on probation.)
- The CCHE determines reapproval of teacher preparation programs.

For more information: ian.macgillivray@dhe.state.co.us or goetz_j@cde.state.co.us

We look forward to partnering with the Deans of Education on continuing to improve this process to ensure quality educator preparation programs in Colorado.